



NOTES

01 November 2007



HOT WATER HEATER

Please plug in about 30-45 minutes before requiring hot water. Please unplug when you have finished with hot water.

COOKER

The hob is simply operated via four knobs. The oven has three knobs. The first is a timer. Set the time to the hand symbol for manual use, or to a minute value for timing. Set the thermostat to the temperature required. Set the last dial to the type of oven function required. Full instructions for the cooker are in one of the kitchen draws.



The bathroom is equipped with an electric heater above the door. The switch for this is just outside. Please switch off when not required. Water runs away slowly from the bath and sink. This is normal due to narrow bore pipes.

The maid will change the towels once a week.



BOOKS

There is a small selection of books, guides, maps etc in the sideboard.

HEATERS

The lounge is equipped with two electric heaters. Extra blankets can be found in the cupboard in the lounge.

BEDS

The maid will change the bed linen once a week.

SHUTTERS

The shutters provide a very high level of security for the apartment. Please ensure that they are locked shut and the patio doors closed whenever you go out. It is easiest to close the left shutter first. The left shutter has two sets of locking devices, the latches on the inside surface top and bottom AND latches top and bottom in the shut edge. The right shutter has two sets of locking devices on the inside surface. Inside locks are DOWN to lock. Bottom locks are 'UP' to lock. There is also a wooden bar to insert that makes the doors impossible to open. The shutters can be pinned back when open.

PLEASE DO NOT FORCE THE SHUTTERS, THEY ARE NOT JAMMED. YOU HAVE MISSED UNLATCHING ONE OF THE BOLTS.



Boat and Jeep Safaris, and a wide range of other activities can be arranged at the Sao Rafael Office, Apartment number 77, which is just 2 blocks down to your left as you leave the apartment.



You can park directly in front of the apartment.



There are two telephone boxes towards the main road on your left. These will accept credit cards, telephone cards and coins. I recommend using a credit card. The Sao Rafael Office will allow use of their telephone subject to charge.



Your mobile telephone will probably switch to a local network provider on arrival. For example, coming from the UK Orange switches to Optimus, but please check with your provider.



There is a chargeable internet facility in one of the bars in the Cerro Novo complex. The Cerro Novo complex is located on the road into Albufeira as described in the walk into Albufeira article. There is wireless internet access for your laptop in the office, please ask there.



There is a small grocery store / supermarket opposite the CS Hotel. They have fruit and vegetables, basic groceries, canned foods, toiletries etc. Alternatively, there is a larger supermarket at Cerro Novo. If you are looking for a much larger store, 'Modelo', offers food, clothing, towels, books, music, hardware etc. To get to Modelo go to the 'Dolphin' Roundabout and go straight on until you come to a roundabout featuring large watches, the 'Watch' roundabout. Turn immediately right and right again. Modelo is on your left. You need a 1 EURO coin for the trolleys.

There is also ALGARVE SHOPPING, a huge complex on the main Faro / Portimao road. The best route is to go from the apartment back to the Dolphin roundabout, turn left, head toward Guia until you reach the main road, then turn left toward Albufeira, after that you probably won't be able to miss it! It is signed 'Commercial Centre' (in Portuguese).

Albufeira has a variety of shops, shoes, jewellery, tourist items etc.

For more shopping, go to Faro, Loule or Portimão.



Rubbish should be placed in the black bin just outside the apartment, or in the large green 'wheelie bins' located around the São Rafael complex. There is one on the road going up the hill towards the main road.



Should you require any assistance during your stay, please go and see Florbela in the S. Rafael Owners' Association Offices, Apartment Number 77. Florbela is very helpful. This is to your left as you leave the apartment, in the next block of apartments. The office is closed on Sundays and Mondays, open 1030 to 1300 and 1500 to 1900 Tuesday to Friday, The telephone number of the office is 00 351 289 592555
For help outside these hours please call NATALIA on her mobile on 919 274 260.



Please ensure that

- You have your key. The door cannot be opened once shut from the outside. If you lose your key you may be able to find a maid to let you in. Or the office, number 77, may be open and be able to give you a spare key. Failing these, please telephone NATALIA on her mobile on 919 274 260. 
- The hot water heater is off.
- Lounge heaters are off.
- Shutters and patio door are locked.
- Windows are shut. There are a number of wild cats in the area and they are not house trained!



You are asked to vacate the apartment by 10:30 if there is an incoming let, and by 12:30 if not. You will have been advised as to whether there is an incoming let.

- Lock the shutters and close the patio doors.
- Close the kitchen and bathroom windows.
- Please switch everything off, including the water heater and bathroom heater, and unplug the kettle, toaster and television.
- Make sure all taps are off and plugs left out of sinks.
- Lock the front door and leave the key where you found it. It will be picked up by the maid shortly after you leave.

THANK YOU